



# Provide an Emergency First Aid Response in an Education and Care Setting

This short course meets the learning requirements of HLTAID004 Provide an Emergency First Aid Response in an Education and Care Setting.

This unit describes the skills and knowledge required to provide a first aid response to infants, children and adults. The unit applies to educators and support staff working within an education and care setting who are required to respond to a first aid emergency, including asthmatic and anaphylactic emergencies.

This unit of competency may contribute towards approved first aid, asthma and anaphylaxis training under the Education and Care Services National Law, and the Education and Care Services National Regulations (2011). Specific licensing requirements, including requirements for refresher training, should be obtained from the Australian Children's Education and Care Quality Authority (ACECQA) and/or relevant state/territory Work Health and Safety Regulatory Authority.

## They will learn to:

### Respond to an emergency situation

- Recognise an emergency situation
- Identify, assess and minimise immediate hazards to health and safety of self and others
- Assess the casualty and recognise the need for first aid response
- Assess the situation and seek assistance from emergency response services

### Apply appropriate first aid procedures

- Perform cardiopulmonary resuscitation (CPR) in accordance with Australian Resuscitation Council (ARC) guidelines
- Provide first aid in accordance with established first aid principles
- Ensure casualty feels safe, secure and supported
- Obtain consent from casualty, caregiver, registered medical practitioners or medical emergency services where possible
- Use available resources and equipment to make the casualty as comfortable as possible
- Operate first aid equipment according to manufacturer's instructions
- Monitor the casualty's condition and respond in accordance with first aid principles

### Communicate details of the incident

- Accurately convey details of the incident to emergency response services
- Report details of incident to supervisor
- Complete relevant workplace documentation, including incident report form
- Report details of incidents involving babies and children to parents and/or caregivers
- Follow workplace procedures to report serious incidents to the regulatory authority
- Maintain confidentiality of records and information in line with statutory and/or organisational policies

### Evaluate the incident and own performance

- Recognise the possible psychological impacts on self, other rescuers and children
- Talk with children about their emotions and responses to events
- Participate in debriefing with supervisor